



Payroll Deduction Authorization for Administrators

An affiliate of the Florida Association of School Administrators

Name (Please Print) _____ Employee # _____

Work Location # / Work Location Name _____ Position _____

E-Mail Address (To receive DASA emails) _____ Birthday Month / Date _____

Home Address _____ City _____ State _____ Zip Code _____

Please check one:

DASA (\$350.00 / \$17.50 per pay)

FASA (For FASA fees go to fasa.com)

**** Note: Please make checks payable to DASA**

Aspiring Administrator (\$100.00) **(Checks only)**

Retired Administrator (\$50.00) **(Checks only)**

I hereby authorize the School Board of Dade County, Florida, to deduct dues from my salary as indicated above and in the future in amounts certified annually by the Dade Association of School Administrators. I authorize the distribution of the monies deducted to the designated organizations and release the School Board and its employees from any liability after the deduction has been distributed. This authorization will remain in effect unless revoked by me. I also pledge to keep my membership active and in good standing for at least one year.

*A portion of the annual dues will be used to support the DASA PAC.

PLEASE RETURN to DASA:
1. Via email: admin@dasa.us
2. Via fax at 305-579-6018
3. Via US Mail at 1498 NE 2nd Avenue, Miami, FL 33132

New member signature _____

Date _____

Recruited by _____

Recruiter address _____

Recruiter Ph. _____

Administrators' Sick Leave Bank Enrollment

Employee Number _____ Phone # _____ Work Location # _____

Employee Name _____ (Please Print) Payroll Code (Check One) C H

I hereby authorize the School Board of Dade County, Florida to deduct the amount of day(s) as listed below from my personal/sick leave as my initial enrollment in the Administrators' Sick Leave Bank Program. I further authorize an additional day of deduction should the Sick Leave Bank reach a point of depletion. I understand that there is a ninety (90) day waiting period before any claims to the Sick Leave Bank will be honored.

I understand that such membership is revocable upon ninety (90) days written notice to the Dade Association of School Administrators. The minimum deposit, however, shall remain in the Sick Leave Bank.

Only full time administrators who have been employed by Miami Dade County Public Schools for at least one year as an administrator and who have at least five (5) days or more of sick leave, are eligible for initial enrollment.

NUMBER OF SICK/PERSONAL DAY(S) TO BE DEDUCTED: _____ ONE DAY or _____ DAYS

Employee Signature _____

Date _____